

**BID4OBAN Ltd MEETING OF BOARD OF DIRECTORS**  
**Tuesday 18<sup>th</sup> August, 2015**  
**6.15 – 8.15 PM. Oban Community Fire Station**  
**AGENDA**

Item		Lead	Status
<b>Chair: Graeme Bass</b>			
	Apologies: Declarations of Interest:		
1	Minutes of previous meeting: 16 <sup>th</sup> June, 2015		For approval
2	Matters arising: progress update	All	For information and action
3	Long Term Management  Introduction to new Manager	GB	For information
4	Interim Manager's Update Report	LH	Circulation of paper for information
5	Personnel Matters: Presentation of Issues Paper	LH	For information and action
6	Lone worker policy and risk assessment	GB/DC	For discussion and action.
7	Publication of Agendas and Minutes on company web site	GB/DC	For discussion and action
8	Updated 5 Year Estimated Budget – <i>to be tabled</i>	DM/LH	For discussion and action
9	Grant Applications for Decision Making <ul style="list-style-type: none"> <li>• Local Oban &amp; District MOD Committee (up to £1700)</li> <li>• BID led Love Oban Halloween Party (up to £250)</li> </ul>	DC	For discussion and decision
11	AOB		
	<b>ENCLOSURE(S)</b> <ul style="list-style-type: none"> <li>▪ Minutes of 16<sup>th</sup> June meeting (sent out for second time for convenience)</li> <li>▪ Progress Update on Matters Arising</li> <li>▪ Lone Worker Risk Assessment</li> <li>▪ Interim Manager's Update Report</li> <li>▪ Personnel Issues Paper</li> <li>▪ Grant Applications and recommendations</li> </ul>		
	<b>Date of next meeting</b> <ul style="list-style-type: none"> <li>• <u>BOARD MEETING Tuesday 15<sup>th</sup> September - at Oban Community Fire Station – 6.15 pm start Main items – A)presentation and discussion around 2015 – 2017 Action Plan and B) Approved Timeline and Budget for Renewal Process/Ballot, as appropriate.</u></li> </ul>		