

BID4Oban Board Meeting
Minutes of meeting held at Oban Community Fire Station on
20th September 2016 at 6.15pm

Present	Graeme Bass (GB), Elaine Smith (ES), Francis Dickson (FD), Tony Cave (TC), Jim Smith (JS), Nicky Archibald (NA), Gregor MacKinnon (GM), Roddy MacCuish (RM), Alex Needham (AN),
In Attendance	Derek Connery (DC), Yvonne MacLean (YM)
Apologies	Keith MacIntyre (KM),

Item	Content	Action
	Declarations of Interest None	
10916	Minutes of previous Meeting for approval: 16 th August, 2016 Proposed: TC Seconded: FD	
20916	Matters Arising Waiting Time Signs – JS continuing to action Salary Reviews – JS and KM to provide templates Sector Specific Groupings – ES provided list to be emailed to Board Members	Action JS Action JS / KM Action YM – to email with minutes
30916	Finance Report Report Noted – further separation and information requested in monthly reports. Certain funds need to be spent by 31 st October. Budget Meeting to be arranged in the next 10 – 14 days.	Action DC – to arrange meeting between David McGregor, GB and DC.
40916	Chief Executive Activity Report Motorfest another successful event – weather not as favourable as previous years so had a slight impact on attendees. Levy payer provided food/refreshments a welcome addition. Branding not in evidence in print feature. Venue for next year may need to be changed due to High School rebuild.	

	<p>Highland Cattle Society – High School Pipe Band will be in attendance, Heritage Spinners and contact made with SAMS. Purchase a further welcome banner with BID4Oban logo.</p> <p>Reindeer Parade – 19th November. Steering Group meeting with both Rotary and Lions Club members arranged for 22nd September. Road closures applied for and Taxi companies notified of date.</p> <p>Fireworks – 5th November. NW Marine still to confirm barge. Potential for a night market in Station Square.</p>	
50916	<p>Fasanta Grant Application Directors approved a grant of £400 for banner advertising which is to include our LoveOban logo. Concern that application was received very close to date of event.</p>	<p>Action DC – letter of approval to be sent to Dunollie</p>
60916	<p>Strategic Review Directors unanimously approved the proposal to commit to pursue a 2nd term for the BID. Survey Monkey poles, face to face interaction and Sector Specific Hustings required to move this forward. Press monthly editorials to include Director interaction. TC to take lead role in Hustings and Director involvement.</p>	<p>Action DC - to notify Argyll and Bute Council of the commit to pursue a 2nd term by BID4Oban by 1st November 2016</p> <p>Action DC – draft list of questions based on existing business plan by end of week for Board Approval.</p> <p>Action DC / TC– Hustings dates to be arranged</p> <p>Action YM – targeted list of levy payers spreadsheet.</p>
70916	<p>AOB TC – Google Business Marketing in town promoting virtual tours of individual businesses. NA – Recent Boundaries Changes in Argyll and Bute has been quashed – Nicky made a vote of thanks to BID4Oban who wrote letter to support the groups protesting about the potential change. Press coverage highlighting this support to be arranged. RM – Oban Inn is currently undergoing refurbishment. License approved for small outside area. CHORD works almost</p>	<p>Action DC – contact OT</p>

	<p>finished, early evening opening to be arranged to allow new lighting to be at its best. BID involvement at opening.</p> <p>JS – Due to a change in focus of BID4Oban Jim will be standing down to allow a colleague from Economic Development to sit on the board. Jim will continue to support the BID and facilitate any operational issues that need support.</p> <p>GB – Thanked JS for his commitment and support to BID4Oban since its inception.</p>	
	<p>Board Meeting ended 7.45 pm</p> <p>Date of next meeting Tuesday 18th October 2016 6.15pm</p> <p>VENUE – OBAN COMMUNITY FIRE STATION</p>	