

**BID4Oban Board Meeting**  
**Minutes of meeting held at Oban Community Fire Station on**  
**16<sup>th</sup> May 2017 at 6.15pm**

<b>Present</b>	Graeme Bass (GB), Alex Needham(AN), Fergus Murray (FM), Keith MacIntyre (KM), Elaine Smith (ES), Gregor MacKinnon(GM), Ian Clunie (IC), Chris Jay (CJ)
<b>In Attendance</b>	Derek Connery (DC), Yvonne MacLean (YM)
<b>Apologies</b>	Nicky Archibald (NA), Roddy MacCuish (RM),

<b>Item</b>	<b>Content</b>	<b>Action</b>
	<b>Declarations of Interest</b>  None	
10517	<b>Minutes of previous Meeting for approval:</b>  <b>Proposed:</b> Gregor MacKinnon  <b>Seconded:</b> Fergus Murray	
20517	<b>Matters Arising – status</b> <b>80117 Fasanta</b> - not being held this year. <b>070916 Oban Times Business Section for Directors</b> - Opportunity for greater visibility not being taken up. Keith no longer a Director but is willing to still be involved in media aspects. <b>60417 ObanLive</b> – Positive feedback regarding Grant, media publicity favourable and wide coverage. Will have a presence at the BID Local Market on 27 <sup>th</sup> May. <b>90417 Green Machine</b> – ongoing negotiations taking place. Board Members expressed concern of various areas of unclean patches on the new pavements especially with the dry weather.	<b>Action: FM</b> to enquire if any restrictions for ABC re Oban Times
30517	<b>Finance Report</b> Papers noted	
40517	<b>Chief Executive Activity Report</b> <b>Double Take</b> – Planning for a September event at the top end of town. Cost approx. £11,500 + VAT. Digital theme. <b>Oban Letters</b> – Opportunity for ‘selfie’ pictures for locals and tourists. <b>Town Centre Wifi</b> – Still in process, not seen as a revenue generator for BID4Oban, need to push for switch on date as soon as possible. Terms and Conditions of use need to be finalised.	<b>Action: DC</b> to collate more information re Oban Letters <b>Action; DC</b> to contact Stuart by Wed 24 <sup>th</sup> , Terms and Conditions to be emailed to BM.

50517	<p><b>Lorn Games Grant Application</b> Date on application form and website is different. Need to clarify. Board agree to help cover loss to £1,000 and to buy equipment (tents) that can be loaned back to the Lorn Games and any other business that could benefit from the equipment to a total cost of £1200. Opportunity for branding on tents.</p>	<p><b>Action:</b> Approved £1,000 plus upto £1200 for equipment purchased by BID4Oban</p>
60517	<p><b>Oban Distillery Business Frontage Grant</b> Grant of £833 approved. Oban Distillery is a tourist attraction to the town and improving the signage will be beneficial.</p>	<p><b>Action:</b> Grant of £833 approved</p>
70517	<p><b>Wifi Update</b> Discussed above</p>	
80517	<p><b>AOB</b> <b>BID Local Market</b> – Images for Fergus Murray to use in ABC Marketing requested. <b>Youth Café</b> – outside is needing possible coat of paint and attention. ES and GM to look at advising the Youth Café of fundraising opportunities. <b>ES – ‘Diversity Event’</b> in Oban is in process, a number of local businesses have shown an interest in taking part. <b>FM Update</b> - A-Frames launch of new policy is underway; Benches on main pavements have frames placed at the ends; boom for the berthing facility to be floated in on Thursday; White Building work is progressing; there has been an upsurge in businesses expressing an interest in Oban although car parking is an issue. <b>GB</b> – Preballot survey preliminary results were distributed to Board Members. 85 one-to-one interactions between levy payers and office team members were required for this snap preballot survey. More levy payers need to be contacted and encouraged to take part. GB and DC to go through spreadsheet and distribute contact details. Business Plan not available for this meeting. GB to contact TC on Wednesday. Thank you to the team for the work that has gone into the pre ballot survey so far.</p>	<p><b>Action:</b> GB to contact TC re Business Plan. DC and GB to review list for further preballot survey participants</p>
	<p><b>Board Meeting Ended 7.37 pm</b> Date of next Meeting <b>20<sup>th</sup> June 2017 at 6.15pm</b> <b>VENUE – Oban Community Fire Station</b></p>	