

BID4Oban Board Meeting
Minutes of meeting held at Clark Thomson Offices on
25th April 2017 at 6.00pm

Present	Graeme Bass (GB), Alex Needham(AN), Nicky Archibald (NA), Fergus Murray (FM), Roddy MacCuish (RM), Tony Cave (TC), Keith MacIntyre (KM), Elaine Smith (ES), Gregor MacKinnon(GM)
In Attendance	Derek Connery (DC), Yvonne MacLean (YM)
Apologies	Francis Dickson (FD) due to moving out with the area Francis will be stepping down from the Board.
Observing	Iain Clunie (Hawthornbank), Chris Jay (Perle Oban) arrived 6.11pm

Item	Content	Action
	Declarations of Interest Derek Connery has joined Rotary so will take no decision making part in the application for Sportive	
10417	Minutes of previous Meeting for approval: Proposed: Tony Cave Seconded: Nicky Archibald	
60417	Oban Live Grant Application Due to RMc having to attend a Hustings event at 7pm this item has been moved up the Agenda. BID4Oban has been influential in bringing Oban Live and its predecessor Skerryvore Decade to Oban and wish to continue to support the event both in kind and monetary value to ensure the continuance of the event. RMc left meeting 6.29pm	Action: Grant of £10,000 (in cash and vouchers) approved. DC to contact Daniel OT re announcement of grant approval
20417	Matters Arising: Status 060916 Sector Specific Hustings – Town Ambassadors to distribute questionnaire to Levy Payers 40117 Motorfest – Possibility of closing Station Square – need to contact Calmac / Taxi regarding the one-way traffic system currently in place 80117 Fasanta – emailed received today informing BID4Oban that Fasanta is now going to be held in 2018 and every following year.	
30417	Finance Report Papers noted – more income details/breakdown required for following meetings	Action: DC to contact David McGregor

40417	<p>Chief Executive Activity Report</p> <p>Markets – 11 levy payers attended the first LoveOban Market on 8th April, expressions of interest has increased for the following scheduled markets.</p> <p>Loyalty Card – Need for increase awareness and uptake</p> <p>Hanging Baskets – Logo branding to be more prominent this year, increased areas to be covered</p>	
50417	<p>Highland and Islands MDF Grant</p> <p>HIMDF has had a change of chair and they are expanding the event, added a day and have an event in Station Square and Stafford Street for the first time this year. Board support and prominent placement of BID4Oban logo and branding.</p>	Action: Board Approve Grant of £1200
70417	<p>Rotary Sportive Grant</p> <p>Grant would be calculated at £6/competitor paid retrospectively. Board support and would encourage growth of event. Media article supporting the event and prominent placement of BID4Oban logo.</p>	Action: Board Approved Grant of £6/competitor
80417	<p>Wifi Update</p> <p>Town Centre Wifi – Columba Hotel and Perle Oban have agreed to make available their roof space for the placement of an aerial. No firm date given yet for switch on.</p>	
90417	<p>AOB</p> <p>OLTA – OLTA leaflet distributed to BID board, our logos (BID and LoveOban) on leaflet. OLTA have applied for a grant of £4300 + VAT to help with website and advertising. Email distributed to BID4Oban Board 25th April 2017.</p> <p>Oban High School Banner – Previous banner used again at Tartan Week Parade in New York (designed originally to facilitate change of year). School will be hosting twin town students/teachers this year (Laurinburg Exchange). Previous welcome signs at entrance to town have been removed. Requested help with payment of banner to be place in George Street.</p> <p>Frontage Grant – Corriemar Guest House has requested a Business Frontage Grant for new signage.</p> <p>Double Take – visiting BID4Oban early May to discuss looped film / media for Oban.</p> <p>Carnival – Event in middle of year needed. GB, DC and ES to discuss and action.</p> <p>Breakfast Levy Networking – NA to liaise with office</p> <p>Public Realm Update – Final snagging is underway, white building has been demolished. Catalina Event at Oban Airport.</p>	<p>Action: Board approved grant to OLTA of £4300 + VAT.</p> <p>Action: Board approve payment of banner for the Laurinburg Exchange total cost of £447</p> <p>Action: Board approve Grant of £186.50</p> <p>Action: Meeting between GB, ES and DC</p> <p>Action: NA</p> <p>Action: YM to distribute</p>

	<p>Green Machine – FM to enquire re replacement or reimbursement of cost of Green Machine through insurance.</p> <p>Ballot – TC working on Business Plan, will be distributed before next board meeting. Peer to peer canvassing to be done by Board Members. Due to uncertainty regarding the rateable values it would be advisable to use the existing rates for the banding on the next business plan. Board approve.</p>	<p>paperwork to Board Members</p> <p>Action: FM re Green Machine</p> <p>Action: Draft names / business plan by 16th May.</p>
	<p>Board Meeting Ended pm Date of next Meeting 7.35 pm 16th May 2017 VENUE – Oban Community Fire Station</p>	