

BID4Oban Board Meeting
Minutes of meeting held at Oban Community Fire Station on
18th October 2016 at 6.15pm

Present	Tony Cave (TC) acting Chair, Elaine Smith (ES), David Gunn (DG) on behalf of Fergus Murray , Roddy MacCuish (RM), Alex Needham(AN), Keith MacIntyre (KM),
In Attendance	Derek Connery (DC), Yvonne MacLean (YM)
Apologies	Graeme Bass (GB), Nicky Archibald (NA), Gregor MacKinnon(GM), Francis Dickson (FD), Fergus Murray (FM)

Item	Content	Action
	<p>Declarations of Interest</p> <p>None</p>	
1106	<p>Minutes of previous Meeting for approval: 20th September 2016</p> <p>Proposed: RM</p> <p>Seconded: ES</p>	
21016	<p>Matters Arising</p> <p>Fireworks 5th November – The official opening of the second phase CHORD works is scheduled to take place at 6.30pm. This is during the organised Love Oban Fireworks Display and Charity Stall event at Station Square. Oban Pipe Band will be performing. Charity stalls present from 4 to 8pm.</p> <p>Sector Specific Groupings – Has been emailed to all Directors</p> <p>Finance Report Meeting – has taken place another one scheduled with TC and David McGregor. Levy collection details for 2016 distributed to Directors present at meeting. YM clarified details of document.</p> <p>Fasanta Grant Application – Letter sent to Dunollie</p> <p>Strategic Review – Letter to Argyll & Bute still to be sent.</p> <p>Survey Monkey – completed, discussed as a separate issue on Agenda</p> <p>Hustings – Dates still to be arranged</p> <p>Boundary Changes – Letter published in Oban Times highlighting BID4Oban involvement</p>	<p>Action – YM to email Directors not present</p> <p>Action – DC</p> <p>Action – TC / DC to arrange husting dates</p>

31016	<p>Finance Report Report Noted Further clarification of the report to be discussed by next meeting. End of year accounts will show a profit as some of the anticipated forecast spending did not take place. This will result in a payment of Corporation Tax this year.</p>	<p>Action – TC to meet with David McGregor before 15th November</p>
41016	<p>Chief Executive Activity Report Distributed prior to meeting to all Directors. Crerar Trust – possible funding available for ‘Streets of Voices’ event. Highland Cattle Society – society delighted with BID4Oban support. Motorfest 2017 – need to pursue other areas due to Mossfield Blasé Pitch upgrade next year. 3 areas closer to town could be utilised. Halloween Party at Atlantis – posters distributed, social media and webpages currently promoting. Meeting with Nicky (Oban Times) was scheduled to take place on Monday but had to be rescheduled.</p>	
51016	<p>Frontage Grant Rutherfords are in the process of submitting a Frontage Grant, paperwork not yet completed. When completed TC and DC to approve upto £1,000.</p>	<p>Action – Board approve authorisation by TC and DC prior to next meeting if paperwork completed and all criteria being met.</p>
61016	<p>Survey Monkey Results Summary of Survey Monkey Results distributed to Directors prior to meeting. Total response 29 (one received after printing). Response shows no general appreciation by levy payers that BID4Oban is the levy payers. Higher rate of positive responses towards highly visible and longer lasting activities such as hanging baskets, banners/bunting, and beach cleans. Directors discussed ideas to create more visual activities for BID involvement such as skate park, bus to McCaigs Tower.</p>	<p>Action – DC to reply to comments by respondents and mail out information to Levy Payers via Mailchimp Action – DC to take forward bus idea. ES to take forward skate park involvement.</p>

<p>71016</p>	<p>AOB Office computers need upgrading. Cost will be kept to a minimum. Hogmanay Fireworks – Ali Jackson approached BID4Oban to jointly fund fireworks. Location to be clarified. Hogmanay Ships Horns – Levy payer has voiced concerns of lack of ships horns last year. General public discussion on social forums of authorities stopping this long held custom. A-Boards – Legislation coming out this month pertaining to A-Board placement. BID4Oban survey helpful for feedback. Hoarding at Site of former Argyll Hotel – parts have fallen down and exposing empty site to general view and access. 2nd Term information gathering – Board requested framework questions. Open Council Surgery – 2nd November at Corran Halls. Chance for levy payers to voice any concerns they may have. Information has been distributed via Mailchimp and social media.</p>	<p>Action – Board approve upgrade, DC to take forward Action – Board approve request. Action – DC to contact relevant authorities to clarify. Action – TC to inform Callum McCloud Action - DC</p>
<p>81016</p>	<p>Directors Discussions (including CEO)</p>	
	<p>Board Meeting ended 7.41pm Date of next meeting Tuesday 15th November 2016 6.15pm VENUE – OBAN COMMUNITY FIRE STATION</p>	