

BID4OBAN Ltd MEETING OF BOARD OF DIRECTORS
Tuesday 16th October 2018
6.15 – 7.40 PM. Oban Community Fire Station
Minutes of Meeting

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| Chair: Tony Cave | | |
| Present: John Forbes, Andrew Spence, Roddy MacCuish, Ian Clunie, Gilbert MacKechnie | | |
| Apologies: Nicky Archibald, Alex Needham, Gregor McKinnon | | |
| 11018 | Declarations of Interest - None | |
| 21018 | Minutes of previous meeting: 18th September 2018 Proposed JF and seconded GM Minutes for May still to be provided | |
| 31018 | Matters arising: <ul style="list-style-type: none"> • Traffic Management Plan – Submitted to A&B awaiting response • Business Frontage – Contacted Argyll Hotel owner no further forward however signage has been updated to Oban Live 2019 • Advertising Campaign OT/Review – Too late to implement for Christmas however a proposal to launch a 16 page insert to the Review in February edition is feasible at a cost of £2000. This could also be used to highlight what the bid do, advertising could cover cost • Reindeer Parade 2019 • Awaiting Quote from Hoey for notice boards • CGF application made for £11000 • New Contracts requested form HR Dept Company • Vice-Chair – David McGregor advised of Gregor MacKinnon appointment • Dunolie application – Advised of rejection • Pay review communicated to staff • AS has spoken to councillors re BID taking over public toilets and will write to A & B Chief Exec and Scottish Water | AS |
| 41018 | Finance Report <ul style="list-style-type: none"> • Main expenditure – Motorfest total £2685, Business Frontage £3784. No update on dept as of this morning. Predicting £30,570 deficit for year. Bank balance £43,600 • AS to take advice on pursuing debtors | AS |
| 51018 | Chief Executive Update <ul style="list-style-type: none"> • BID4Oban awarded £9000 by Argyll and Bute to subcontract OES at a cost of £7500 to install the towns Festive Lights and trees | |

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| | <ul style="list-style-type: none"> • £1500 contingency built in that we will add to our lights fund. • Cost of BID4Oban festive lights is £12,082 for this year. This is a £3000 increase on last year due to us adding Soroba Road lampposts. • This also enables us to use these lamp posts for floral for next year at little additional cost. • The unexpected funding for fireworks will enable us to save £4000 which contributes to this fund. • CEO absence – no update although planning for end November – Kay to be trained on invoice processing etc and David McGregor has agreed to fully support Kay with guidance • A&B fiancé dept will be advised to send the remittance advice to David and Kay to ensure we receive the full November pay over | |
| 61018 | Fireworks 5th November <ul style="list-style-type: none"> • £6000 grant received from Scottish Sea Farms Heart of the Community Trust – This enables us to increase the budget for the event to £7500 and will result in the best fireworks display across the bay • Burger van, food, charity stalls with charities advised to apply for space • The contribution that BID will make is £2000. This enables us to invest in additional Christmas Lights • Investigate collecting for charity or next years event by Youth Police Cadets • Board welcome to visit and see firework being set up | |
| 71018 | Improvement Grants <ul style="list-style-type: none"> • Youth Café to be paid out £1500 • Mathesons £1500 to claim • The View to claim awaiting confirmation levy paid • Saint Saviour • Rutherford's | |
| 81018 | Reindeer Parade <ul style="list-style-type: none"> • All plans in place • TTRO applied for • Traffic Management plan awaiting approval • Parade applied for • Oban FM in attendance • Food, shows, Stalls • Concern about congestion with food stalls next to BOS communicated to safety group • Rotary, Lions and perhaps Police Cadets to manage parade | |
| 91018 | Oban Cruise Group <ul style="list-style-type: none"> • Plans in place for next year's cruises • European Tours have requested to use our guides • AGM 23rd October with public admitted from 1.30pm • Review of selling services for next year • Attending meeting of Scottish ports regarding networking and improving how towns market their services | AS |

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| 101018 | <p>Shine a light Oban</p> <ul style="list-style-type: none"> • Application made to CGF • Have asked to attend the meeting to undertake a presentation • Tests have taken place with lighting levels • Three businesses in Stevenson Street ready to join in • A&B lighting dept to change Street lights to LED so maximum impact is gained for Black Lyn • Large Tree at Rockfield is part of the project • Would be good if a Director could attend next trial • Quote is around £21000 however a £2500 contingency has been built in • AS will email pictures of test | AS |
| 111018 | <p>OLTA</p> <ul style="list-style-type: none"> • New Chairman appointed Neil MacKay • BID will attend future board meetings to support tourism agenda • Looking at better ways to work together • Looking at how we can increase OLTA membership • OLTA awarded £12500 funding from visit Scotland on the back of the BID payment of £10000 | |
| 121018 | <p>Oban Live Update</p> <ul style="list-style-type: none"> • Economic impact launched £1.4m benefit to Oban • AS to circulate to directors • AS met with Oban Live team on 21st September to discuss economic impact and 2019. Provisionally offered our support and advised them to make a grant application • Looking to improve fringe events for 2019 • Survey results very positive 98% thought Oban clean and welcoming with criticism of lack of takeaway food after event and food providers next morning | AS |
| 131018 | <p>Additional Directors</p> <ul style="list-style-type: none"> • We urgently require additional directors. Alex & John potentially resigning. • Direct approach best with Directors and AS to encourage others | All |
| 141018 | <p>AOB</p> <ul style="list-style-type: none"> • Facilities at Mossfield are poor and need improved to encourage events there • Directors meeting dates for next year distributed • Sadness was expressed by all at the tragic death of Joolz Goodman of The Little Potting Shed Café, a comment was shared with the Oban Times by Kay on behalf of BID | |