

**BID4Oban Board Meeting**  
**Minutes of meeting held at Oban Community Fire Station on**  
**19<sup>th</sup> January 2016 at 6.15pm**

<b>Present</b>	Andrew Spence (ASp - chair), Jim Smith (JS), David McGregor (DM), Tony Cave (TC), Councillor Roderick McCuish (RM), Nicky Archibald (NA) arrived 7.00pm
<b>In Attendance</b>	Derek Connery (DC), Yvonne MacLean (YM)
<b>Apologies</b>	Andrea Simpson (AS), Graeme Bass (GB), Francis Dickson (FD)

<b>Item</b>	<b>Content</b>	<b>Action</b>
	<p><b>Declarations of Interest</b></p> <p>No declarations of interest were declared.</p>	
10116	<p><b>Minutes of Previous Meeting for approval</b>  Proposed: Tony Cave</p> <p>Seconded: David McGregor</p> <p>Item 41215 Communications Strategy – further clarification needed</p> <p>Item 61215 AGM – venue confirmed</p> <p>Item 61215 Board Communication – Board members to view pertinent documents and what’s happening in office</p>	<p><b>DC</b> 2 page summary of objectives/targets within next 2 weeks to be presented to Board Members</p> <p><b>DC</b> to explore Wiggio and report to Board</p>
20116	<p><b>Matters Arising</b></p> <p>Sickness Policy – will move forward with sickness policy, pension policy to follow Gibraltar Street – No funding from council available but help with planning / development a possibility. Land Engineering grace / favour a possibility.</p> <p>Board Vice Chair Appointment – focus during Directors Discussions.</p> <p>Oban Live – DC meeting with Daniel in Jan/Feb.</p> <p>Renewal Ballot – Meeting scheduled with Ian Davidson-Porter from BIDs Scotland.</p> <p>Lights – urgent need for alternative site preferably before Easter</p>	<p><b>DC</b> to action letter</p> <p><b>RM</b> to report after meeting on 22<sup>nd</sup> Jan</p> <p><b>DC</b> to contact Land Engineering</p>
30116	<p><b>Finance report</b> – noted.</p> <p>Incorrect totals on finance report updated report to be sent to Administrator for distribution</p>	<b>DM</b> to action

	Love Oban Vouchers – updated database available for Board Members to view. Future Strategy / Redemption of Vouchers needed.	
40116	<p><b>Chief Executive Activity Report including Events Update</b></p> <p>DC gave a short summary of report. Request for more detail in report from Board.</p> <p>North Pier – Joint meeting between ABC and BID4Oban to be organised</p>	<p><b>DC</b> to action for future Board Meetings</p> <p><b>Cllr RM</b> to action</p>
50116	<p><b>Winter Festival Grant</b></p> <p>Invoice presented but concern from Board that grant stipulations were not followed regarding BID4Oban logos and acknowledgement. The only acknowledgement of BID4Oban's involvement was via a letter written to Oban Times by Neil Mackay. Letter of concern and meeting with Winter Festival Organisers is needed to highlight this unacceptable practice.</p>	<p><b>DC</b> to compile letter and request meeting with Winter Festival Organisers.</p>
60116	<p><b>Outstanding Levy</b></p> <p>Levy amounts are still outstanding in all financial years. Concern from Board that ABC is not utilising Sheriff Officers even after request from BID4Oban Staff at previous joint meetings.</p>	<p><b>JS</b> to contact Judy Orr</p>
70116	<p><b>Craggy Island Email</b></p> <p>Correspondence received from Paul McGreal asking for Grant support in 2016.</p>	<p><b>DC</b> to advise Paul McGreal to apply through the normal grant application</p>
	<p><b>AOB</b></p> <p><b>Board Member Resignation</b></p> <p>Andrea Simpson has resigned from the Board. Andrea was thanked for her 'considerable contribution to BID4Oban'.</p> <p>Voucher sales up by 17% year on year. Oban Phoenix Cinema has sold £1010 in vouchers in December alone.</p>	
	<p>Board Meeting ended 7.33pm</p> <p><b>Directors Discussions then followed</b></p> <p>Date of next meeting <b>TUESDAY 16<sup>th</sup> February 2016 6.15pm</b></p> <p><b>VENUE – OBAN COMMUNITY FIRE STATION</b></p>	