

BID4Oban Board Meeting
Minutes of meeting held at Oban Community Fire Station on
20th October 2015 at 6.15pm

Present	David McGregor (DM), Andrew Spence (ASp), Nicky Archibald (NA), Frances Dickson (FD), Roderick McCuish (RMcC), Andrea Simpson (AS)
In Attendance	Derek Connery (DC), Yvonne MacLean (YM) Executive Team
Apologies	Graeme Bass (GB), Jim Smith (JS), Lindsay MacMillan (LM), , Allan McKie (AM) Tony Cave (TC)
Not in attendance	
Declarations of Interest	None

Item	Content	Action
	Appointment of Chair Andrew Spence appointed as Chair	
11015	Minutes of Previous Meeting: 15th September 2015 Proposed: David McGregor Seconded: Nicky Archibald	
21015	Matters Arising Frontage Grant Refusal – informal verbal complaint received, on which action has been taken.	Action- offer of in kind support has been made to business.
31015	Chief Executive Activity Report including Events Update <ol style="list-style-type: none"> 1. DC has appointment with MiConex next week 2. Gibraltar Street costings received from Landscape Architect. 3. Boundary Changes proposal to be decided at meeting on 22nd at Kilmory 4. Contact at AB&C re Ballot is Charles Reppke Events update presented by DC <ol style="list-style-type: none"> 1. Royal National MOD underway in Oban and bringing good feedback and publicity for the Town. Torchlight Parade featured heavily in TV and online media 2. Lorraine Kelly LIVE show brought further TV coverage for Oban 3 prime time slots on Wednesday and Friday nights. 3. Love Oban Halloween Party is planned for the 2nd year. 	Action- DC <ol style="list-style-type: none"> 1. Will update after meeting 2. Proposal to submit request to McQueens Trust to fund cost. AS to approach Tesco re housekeeping of bushes 3. Board to draft letter of concern Action- NA & DC <ol style="list-style-type: none"> 4. Action-JS to contact Charles Reppke Action – Events update to include costings of every item

	<p>Markie Dans to supply DJ and Breckenridge supplying fruit.</p> <p>4. Love Oban Fireworks – Heart of Community Fund trustee meeting has not taken place – still awaiting result of funding application.</p>	
41015	<p>Vice Chair / Board Membership Andy Spence has taken over the position of Chair. Vice Chair to be decided in January.</p>	<p>Action – AS to converse with existing Board Members in relation to upcoming 2nd Ballot and Board requirements Action – Board to appoint VC in January</p>
51015	<p>Operating Plan DC gave a verbal update of previously submitted documents.</p> <ol style="list-style-type: none"> 1. Pension policy, redundancy and change to wording of sickness policy 2. Ambassador roles – potential for an ambassador to operate Green Machine in 2016. 3. Money matters and Pension seminars are being arranged in Jan/Feb by 3rd party. 	<p>Action-</p> <ol style="list-style-type: none"> 1. Staff to be given 1 month’s written notification of any changes. DC 2. Concern of duplication or taking over of Council roles 3. DC to contact Business Gateway to facilitate seminars, BID4Oban to work with not run seminars.
61015	<p>Cruise Ship Constitution Board requested more time to digest constitution</p>	<p>Action – Board to forward comments to DC by 30th October</p>
71015	<p>Grant Applications Application to support Fasanta on 6 – 8 November. Grant of £720 recommended.</p>	<p>Action – Board rejected application and recommendation after due consideration and discussion.</p>
81015	<p>AOB</p> <ol style="list-style-type: none"> 1. DC recommended changing meetings to Stevenson Street 2. Radio Clyde Digital Calendar – OLTA suggested that BID4Oban donates £100 of Love Oban Vouchers as a prize. 3. Private Mobile phone use for business. Member of staff is using a private number for business use and has asked for a contribution to be made towards the cost. 	<p>Action-</p> <ol style="list-style-type: none"> 1. Board rejected recommendation 2. Board approved with the proviso that BID4Oban’s clear branding is on the donated vouchers 3. Board approved reimbursement of phone calls from private phone once detailed statement is provided.
<p>Meeting ended 8.14 pm</p> <p>Date of next scheduled meeting Monday 16th November 2015, 6.15pm Venue - Oban Community Fire Station</p>		