

**BID4Oban Board Meeting**  
**Minutes of meeting held at Oban Community Fire Station on**  
**15<sup>th</sup> November 2016 at 6.15pm**

<b>Present</b>	Graeme Bass (GB), Tony Cave (TC), Gregor MacKinnon (GM), Roddy MacCuish (RM), Alex Needham (AN), Nicky Archibald (NA),
<b>In Attendance</b>	Derek Connery (DC), Yvonne MacLean (YM)
<b>Apologies</b>	Francis Dickson (FD), Fergus Murray (FM), Keith MacIntyre (KM), Elaine Smith (ES)

<b>Item</b>	<b>Content</b>	<b>Action</b>
	<b>Declarations of Interest</b>  <b>None</b>	
1116	<b>Minutes of previous Meeting for approval:</b> 18 <sup>th</sup> October 2016  <b>Proposed:</b> RM  <b>Seconded:</b> AN	
21116	<b>Matters Arising</b> 21016 Finance meeting still to be arranged 51016 Frontage Grant not finalised due to incomplete paperwork 61016 Survey Monkey to be emailed 71016 Bus Route – initial discussions are not indicating that the route would be viable or practical. Possibility of using school buses? Skatepark – meeting with young people has taken place. BID to maintain an observatory position. Office Computer Upgrade – in progress extra RAM being added to Admin Desktop Computer Hogmanay Fireworks – DC has been in contact with Iain MacKinnon with a view to using McCaigs Tower. Hoarding – Access issue for Jamie MacMillan, will be replaced when building works completed. A-Boards – Planning Meeting Wednesday 16 <sup>th</sup> November.	<b>Action - DC</b> to contact Douglas Blade/Martin MacFagent (School Transport)
31116	<b>Finance Report</b> Corporations Tax bill of £11K has been incurred this financial year. Finance Report Noted. Final end of year statements to be on the Agenda for next month.	<b>Action</b> – Final year accounts Agenda Item December Meeting
41116	<b>Chief Executive Activity Report</b> Redevelopment of Blaise Pitch at Mossfield could have an impact on future events being held in Oban. Letter sent to Argyll and Bute	

	<p>Council voicing concerns. Both BID4Oban and A&amp;BC are supportive of Oban Live going ahead in 2017.</p> <p>Reindeer Parade meeting scheduled for Wed 16<sup>th</sup>. Possible issue with Christmas Light Switch On due to previous operator's absence. Directors' visibility required.</p> <p>Recent Fireworks Charity Stalls raised over £1,000 in total for local charities. Seen as 'adding' to event.</p> <p>Scottish Business Resilience Centre and Pension wise Seminars – plan to focus on rates re-evaluation early next year.</p> <p>Vision Mechanics – meeting arranged Wed 16<sup>th</sup> with various levy payers to facilitate formation of event next year in October.</p> <p>Oban Times – LoveOban Voucher Scheme to highlight shopping local to start from Thursday 20<sup>th</sup>.</p>	<p><b>Action – RM and DC</b> to contact appropriate person in charge. <b>GB, AN, RM</b> attending with <b>DC</b> and <b>YM</b></p>
51016	<p><b>Nature of the Ballot</b></p> <p>Blog information on the difference between a renewal and an alteration distributed. Need to ensure Ballot process is as simple and smooth as possible. If changing levy terms / conditions then advice must be sought first from a knowledgeable source.</p>	.
61016	<p><b>AOB</b></p> <p>The LoveOban Green Machine has been badly damaged in the recent fire at the council storage building and will need to be replaced. Two quad-type machines can be purchased for the equivalent amount of BID4Oban's original contribution of £5,000.</p> <p>2<sup>nd</sup> Term - Directors to take a 'face to face' approach with levy payers.</p> <p>Rates Evaluation – DMHall have expertise available for Husting events. Evaluation starts in January with the Barclay review following in July.</p> <p>December Meeting – Due to the festive season the scheduled December meeting will be moved to the 13<sup>th</sup> not 20<sup>th</sup>. Possible venue Cuan Mor</p> <p>End of year financial statement – to be presented at the December meeting and circulated for approval before December meeting. Budget meeting to be arranged with David McGregor</p>	<p><b>Action – DC</b> to investigate insurance details</p> <p><b>Action – DC</b> to contact DMHall re availability</p> <p><b>Action – DC</b> to check availability</p> <p><b>Action – DC</b> to arrange meeting with <b>GB, TC, DC, NM</b> and <b>DMc</b></p>
	<p>Board Meeting ended 7.30pm</p> <p>Date of next meeting  <b>Tuesday 13<sup>th</sup> December 2016 at 6.15pm</b></p> <p><b>VENUE – Cuan Mor (Back Room)</b></p>	