

BID4Oban Board Meeting
Minutes of meeting held at Oban Community Fire Station on
17th January 2017 at 6.15pm

Present	Graeme Bass (GB), Alex Needham(AN), Nicky Archibald (NA), Fergus Murray (FM), Roddy MacCuish (RM), Tony Cave (TC), Keith MacIntyre (KM), Elaine Smith (ES)
In Attendance	Derek Connery (DC), Yvonne MacLean (YM)
Apologies	Francis Dickson (FD), Gregor MacKinnon(GM)

Item	Content	Action
	<p>Declarations of Interest</p> <p>Whilst Clark Thomson is negotiating the market insurance Graeme Bass is not involved in any discussions.</p>	
10117	<p>Minutes of previous Meeting for approval: 12th December 2016</p> <p>Proposed: AN</p> <p>Seconded: KM</p>	
20117	<p>Matters Arising</p> <p>61116 Green Machine – ABC is progressing with the insurance claim</p> <p>61016 Skate Park – ES has sent email to DC regarding contacts, will resend details</p>	Action: ES to resend contact email
30117	<p>Finance Report</p> <p>Papers noted</p>	
40117	<p>Chief Executive Activity Report</p> <p>Fireworks – Hogmanay Fireworks went well. Oban Times highlighted dust particle fallout was not from Fireworks and had been there before Hogmanay.</p> <p>MacAulay Cup – approach made to BID4Oban to help increase attendance. Support will be given via social media (Facebook page). In-kind and promotional help to be offered.</p> <p>Love Oban Loyalty Card – Feedback was positive, monthly card to be initiated. More advertising and marketing of Card required.</p> <p>Motorfest 2017 – Due to Blaise pitch not being available a new site needs to be sourced.</p> <p>George Street – pavements cracked and could be potentially dangerous. Communication with Transport Scotland to address the issues needed. BID4Oban to act as a conduit between levy payers/public and Transport Scotland.</p> <p>Signage – Benches on new CHORD pavements a</p>	<p>Action: YM to create and monitor Facebook page</p> <p>Action: DC card for Valentine's Day draw</p> <p>Action – DC to source new sites.</p> <p>Action – DC to contact Transport Scotland, TC to send list of known problems to DC</p>

	possible site for advertising signs. A-Board policy has been sent to all Levy payers but many A-Boards still padlocked to railings / posts and not near associated business. Suggestion that information leaflets to be included in AB&C rates notices.	Action – DC to contact Paul Conbery (Council Planning Officer) at AB&C re A-Boards
50117	Business Frontage Grant Business doesn't fit criteria but would be more suited to new focus grant being launched in February. Will be encouraged to apply for the Spring Grant Funding Program.	Action : Board approve new grant to be launched by 1 st February
60117	Possible Projects 20 Projects for 2017 submitted to the Board. 5 new projects will be the focus, along with projects that have previously been approved by BID. Five projects are 1. Jet Wash Argyll Square, 2. Paint bollards in George Street, 3. Paint ironwork in Argyll Square, 4. Jet wash, tidy, replace furniture in Gibraltar Street, 5. Vinyl bomb for February Cattle Sale (maximum amount £1,000) BID Led Markets – Licence still to be applied for as waiting on Insurance details. Dates of markets need to be submitted before any other organisation applies for a licence. Rates Evaluation – Mailchimp communication to Levy payers regarding Rates Evaluation.	Action: Approved Action – DC to inform AB&C re provisional dates of markets. Action – DC to send mailchimp
70117	Event Grant Oban Live Application paperwork not received prior to meeting. New media person in place. GB to contact DM to discuss BID support.	Action: GB to contact DM prior to submission of application
80117	AOB Fasanta not on list of possible Projects to support for 2017, Fasanta usually held November each year. AGM to be held on 21 st March – venue to be decided. Focus on achievements of BID to date, with a BID Election Strategy - needing to be strong and in place by AGM	Action – DC to contact before July Action – DC to create list of achievements, YM to contact Argyllshire Gathering Halls re venue Action - TC to head focus group
	Board Meeting Ended 7.47 pm Date of next Meeting 21st February 2017 VENUE – Oban Community Fire Station	