

BID4OBAN Ltd MEETING OF BOARD OF DIRECTORS
Monday 17th February 2020
Oban Community Fire Station
Minutes of Meeting

Item		Lead
<p>Chair: Tony Cave Present: T Cave, R MacCuish, F Murray, J Forbes, I Clunie, A Spence, G MacKinnon, Apologies: N Archibald Absent: G MacKechnie Minutes: K McDonald</p>		
1	Declarations of Interest	None
2	<p>Minutes of previous meeting: 14th January 2020 Proposed: F Murray Seconded: R MacCuish</p>	
3	<p>Matters arising: Minute of understanding with OLTA. Invoice not received yet but not being chased. Awaiting report on how previous funds allocated.</p>	All
4	<p>Finance Report: January 2020 Finance</p> <ul style="list-style-type: none"> • Levy collections £11k ahead of last year. • Debt meeting held in Campbelltown and recognition of substantial progress being made. Other BIDs expressing interest in success and how it can be replicated. • Next meeting scheduled for June 2020. • Collections of £17k made in January. One major non-payer has settled in full. • Accounts approved. 	All
5	<p>Chief Executive Update to 17th February</p> <ul style="list-style-type: none"> • Attended meetings for OCHDA – Substantial progress being made. BID input is to represent the shore-based businesses of Oban. • Public meeting held to keep those interested aware of what is happening. • Mossfield – Invited to join stakeholder group. BID should be involved with this going forward to ensure the towns business interests are being met. • Attended STP meeting in Inverness. The issue around governance of the BID was raised. Particularly financial governance and board compliance. • STP Conference proposal has one prerequisite which is cost and booking of Corran Halls is covered. Costs would be part of next year’s budget, A&B Economic Development would offer some 	AS

	<p>financial support. Provisional booking made for Corran Halls.</p> <ul style="list-style-type: none"> • Dates agreed for Motorfest and plan in place with car club. • Bookings made for fireworks and reindeer parade 	
6	<p>Town Centre Fund Progress</p> <ul style="list-style-type: none"> • As of today I have provided A&B with required procurement information. • Awaiting contracts to be issued. • Meeting with Jamie Torrance to finalise planning process and permissions. 	AS
4	<p>Sea Shanty Festival Grant</p> <ul style="list-style-type: none"> • Amount requested £7000 and agreed in principal • Substantial economic impact • Suggest full amount • Festival of Seas 2 weeks prior which will finish with Sea Shanty Festival. • Full amount may not be required if event is successful. • North Pier ideal venue. • First Sea Shanty Festival is Scotland. 	AS
8	<p>Oban Sportive Grant</p> <ul style="list-style-type: none"> • £1500 Applied for, for use of electronic timing equipment, full amount agreed. • Suggest full amount • BID4Oban are supporting the organisation, arranged for front cover of April Review to advertise Sportive. • Graham Obree attending. • Larger attendance hoped for this year. • Previously funded through Rotary but last year funded cycle club. 	AS
9	<p>Improvement Frontage – Oban Beer Seller (Correct Spelling)</p> <ul style="list-style-type: none"> • New business Stafford street • Selling speciality beers • Located in old flower shop • Cost £1045 50%. Grant approved 	AS
10	<p>Oban Pride Application Grant</p> <ul style="list-style-type: none"> • Large popular event • Requested £5,500 • Substantial funding from other sources • Suggest £1 500 which was agreed • £500 awarded to SWI for Federation Show 	AS
11	<p>Review Magazine</p> <ul style="list-style-type: none"> • Copies to circulate 	AS

	<ul style="list-style-type: none"> • 20000 printed 	
12	<p>STORM update</p> <ul style="list-style-type: none"> • Date confirmed as 26th September – Glasgow holiday weekend. • Meeting with team on 3rd March. • Involving other local groups spoken to SAMS, schools & Rockfield. • Private sponsorship may be possible. 	AS
13	<p>Mid Argyll Chamber of Commerce</p> <ul style="list-style-type: none"> • Neil Matheson attended on our behalf • Proposal to form a group that is representative of Argyll and Bute Business Community • BID4Oban need to be involved • Possible business breakfast in Oban • Very important to have private sector voice. 	AS
14	<p>Oban Business Directory proposal</p> <ul style="list-style-type: none"> • There is a proposal to set up an online Oban business directory. • This would highlight all businesses within the levy area and Oban high school catchment area. • We have been approached to participate and this could have substantial benefits for Oban in terms of tourism and business. • They want heavy Love Oban branding etc • Alan Livingston and his daughter Eilidh promoting it. • Good to be involved and pull together all town sites on one platform ie. town diary, what's on, BID site. • £100 vouchers for competition each month. • QR code on new notice boards to lead to site • Possibility to launch at AGM • Cost £ 	AS
15	<p>Board Compliance – Additional Directors</p> <ul style="list-style-type: none"> • Discussion around BID Board Compliance at the STP Conference. • In particular, financial governance – we are in a good financial position in terms of process and audit • Evidence that the board have a strategic plan in place for the future. • Issue we have is lack of directors and if we refer to David's email, we need a resolution to this as a matter of urgency • Gregor and Fergus to stand down at AGM but will seek reappointment. • More informal presentation night may encourage people or could be included in AGM 	

	<ul style="list-style-type: none"> • Presentations to other organisations and need for new Directors could be included on website. 	
16	<p>AOB</p> <ul style="list-style-type: none"> • AGM – What format do you want? – round up of what’s been done and then what we want to do and ask for feedback on what audience want done. Advantages BID. Aim for bigger projects. Debate about council input. • Confirmation approval of funding for Whisper System with OLTA £2500 as per discussion October Meeting. OLTA have requested draw down of funds. Agreed. • Tony to take lead on what we hope to do. • Strategic direction for next election • Set up 4 boards with member on each with flipcharts for brainstorming. Programme of reaching out to levy payers. • What would levy payers want to maximise in next 2 years? • Economic benefits of events over last year compared to what’s been spent. • Fergus give a presentation • Invite interested people to speak to directors. • Director input • How are you going to participate, and do you want a directors Q&A? 	