

**BID4OBAN Ltd MEETING OF BOARD OF DIRECTORS**  
**Tuesday 20<sup>th</sup> November 2018**  
**6.15 – 8.15 PM. Oban Community Fire Station**  
**Minutes of Meeting**

	<p><b>Chair: Tony Cave</b>  <b>Present: Roddy MacCuish, Gilbert MacKechnie, Alex Needham, Gregor MacKinnon, Nicky Archibald, Ian Clunie, Fergus Murray, David MacGregor</b>  <b>Apologies: John Forbes</b></p>	<b>Minutes: Kay McDonald</b>
<b>11118</b>	<b>Declarations of Interest - None</b>	
<b>21118</b>	<b>Minutes of previous meeting: 16<sup>th</sup> October 2018 &amp; May 2018</b>	<b>Proposed : Roddy</b> <b>Seconded: Ian</b>
<b>31118</b>	<p><b>Matters arising:</b></p> <ul style="list-style-type: none"> <li>• Parking issues raised with council and highlighted in the OT</li> <li>• Shine a light on Oban – Application submitted, perhaps and update will be sent prior to the board meeting</li> <li>• Insurance claim. Insurers to pay out approx.. £2500 as there is an excess.</li> </ul>	<b>All</b>
<b>41118</b>	<p><b>Finance Report</b></p> <ul style="list-style-type: none"> <li>• David McGregor to update – levy collection up £10 000 on previous years. Money coming in bills for ships.</li> <li>• Business Frontage – Millstone Wholefood</li> <li>• Events – Susie Wolff and banners</li> <li>• Marketing £99 per month Wyvex.</li> <li>• £32 000 deficit will change as money comes in. Application for insurance claim has been successful. Recovery of levy ongoing for next few months. Bank has gone down to £36 000, £11 000 from LoveOban vouchers not redeemed and includes funds from steering group which is ringfenced. Actual working capital is £17 000. LoveOban excess used for special offers. AGM will be in March and David will have Statutory Accounts for January meeting to go to RA Clements. Loss can be used for future years for corporation tax. No questions. David left the meeting.</li> </ul>	<b>All</b>
<b>51118</b>	<p><b>Chief Executive Update</b></p> <ul style="list-style-type: none"> <li>• Separate Document</li> <li>• See notes attached. Reindeer parade very successful but the time from 5pm until 6pm is too long. Victorian market finished at 4pm and something is needed to fill the gap until parade arrives.</li> <li>• Stakeholders group for Trust Port have given themselves a timetable until March, may be a risk for funding. BID would only look at providing funding if other funding is in place. A lot of work has been done and previous feasibility studies may be available. Fergus suggested speaking to Stuart Clark.</li> <li>• Oban Phoenix cinema relaunching. New committee very keen.</li> </ul>	

<b>61118</b>	<b>Fireworks 5<sup>th</sup> November</b> <ul style="list-style-type: none"> <li>• Very successful event</li> <li>• Lots of positive coverage</li> <li>• Many businesses stayed open</li> <li>• Build on success for next year</li> <li>• Need to develop charities part in Station Square and what's available for people to do, more of a party atmosphere</li> </ul>	
<b>71118</b>	<b>Review Magazine Promotion – March 2019</b> <ul style="list-style-type: none"> <li>• Booked for the March edition</li> <li>• Part of CEO update</li> </ul>	
<b>81118</b>	<b>Fireworks Hogmanay</b> <ul style="list-style-type: none"> <li>• Booked</li> <li>• Road closures booked</li> <li>• Possible director support required – Alex Needham may be available</li> </ul>	
<b>91118</b>	<b>Parking</b> <ul style="list-style-type: none"> <li>• Letter sent to CEO</li> <li>• Response from Jim Smith</li> <li>• Meetings attended</li> <li>• Further responses made</li> <li>• Awaiting update – response received. Issue with data protection for stored information. Problems with people parking in residential area. Not enough information available to public and visitors. Permits available but need publicised. Plans for mobile app and perhaps a weekly charge, outlets for buying permits. Parking charges are necessary for service. Council pay rates for carparks. Business permits should be looked at for people working in the town needing to use work vans. Weekly tickets will be available at a discounted rate. Longsdale Coach park needs charges amended as it's not being used and coaches are parking improperly. Communication between A &amp; B and Bid are better than before. Roddy would like to arrange for BID, councillors and traffic wardens to have a business meeting before next season to go over what should be happening. Roddy will take forward.</li> </ul>	<b>RM</b>
<b>101118</b>	<b>Shine a Light on Oban</b> <ul style="list-style-type: none"> <li>• Awaiting Grant update</li> </ul>	
<b>111118</b>	<b>Oban Live Update – Launch</b> <ul style="list-style-type: none"> <li>• Launch night 8<sup>th</sup> November</li> <li>• Very complimentary towards BIDs support</li> </ul>	
<b>121118</b>	<b>Additional Directors</b> Tony has spoken to Michael Acey who will think about joining for AGM. Alex will speak to Calum Munro. A wider range of businesses such as solicitors and estate agents should be represented amongst directors and perhaps the manager of Marks & Spencer.	<b>All</b>
<b>131118</b>	<b>Andrew Spence – Absence</b> <ul style="list-style-type: none"> <li>• Off until End December</li> </ul>	
<b>141118</b>	<b>AOB – Gilbert asked about toilets and was informed it is still ongoing. It was suggested BID should be represented at the Armistice Parade.</b>	

	<p>Bid should have representation at Armistice Parade.</p> <p>It was suggested that space at the old Tourist Office in Tyndrum could be used to advertise Oban with OLTA involvement.</p> <p>A company called Mellex now own the church in Argyll Square but have no plans for it so far.</p> <p>The new housing complex at Dunbeg may help address the staffing problems in Oban.</p> <p>Alex asked about council plans for Brexit as there are worries about suppliers. The council leader is receiving updates but there is a lot of uncertainty. 600 EU nationals in Argyll.</p> <p>Application from Oban Phoenix Cinema for Events Grant – recommended that they have clear publicity for cars to see passing, Roddy shares Andy’s confidence in new board. £750 awarded. In future BID could advertise in cinema.</p> <p>Roddy keen to remove A boards and asked for BID support? Agreement could be reached with trunk roads as well. Many of the A boards are dangerous and in places that could cause problems for those with disabilities. It was proposed a letter should go to the council and it was pointed out that businesses are responsible for injuries caused by A boards.</p> <p>Tax digital legislation is being introduced and it was suggested BID should do a workshop for businesses run by local accountant. It will be introduced for everyone eventually.</p> <p>More promotion is needed for BID in the Oban Times.</p>	
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