


**BID4OBAN Ltd MEETING OF BOARD OF DIRECTORS**  
**Tuesday 17<sup>th</sup> December 2019**  
**6.15 – 8.15 PM. Oban Community Fire Station**  
**AGENDA**

| Item                    |  | Lead       | Status              |
|-------------------------|--|------------|---------------------|
| <b>Chair: Tony Cave</b> |  |            |                     |
|                         | <b>Apologies: Fergus Murray, Nicky Archibald, Iain Clunie</b>  |            |                     |
| 1                       | <b>Declarations of Interest</b>  |            | <b>All</b>          |
| 2                       | <b>Minutes of previous meeting: 18<sup>th</sup> November</b>   | <b>ALL</b> | <b>For approval</b> |
| 3                       | <b>Matters arising:</b><br>Roddy raised issue regarding Lochside Street gap sight and general untidiness. AS stated could be part of Keep Oban Beautiful project along with Glenshellach road.   | <b>All</b> |                     |
| 4                       | <b>Finance Report: November</b> <ul style="list-style-type: none"> <li>• Minimal pay-over this period however initial December collection £70K</li> <li>• Budgets set for 2020</li> </ul>  | <b>All</b> |                     |
| 5                       | <b>Chief Executive Update to 16<sup>th</sup> December</b> <ul style="list-style-type: none"> <li>• Attended STP conference Aberdeen.</li> <li>• Formally invited STP to hold conference in Oban 2020</li> <li>• Reindeer parade held and great success, bigger and better than ever. Plan is to hold on same weekend next year</li> <li>• Reindeer visit to Edar Glyn</li> <li>• Meeting held with small cruise operators from pontoons. Looking at ways to engage for next year.</li> <li>• Suggested we invite users to become levy payers.</li> <li>• Meeting attended with Mossfield users to instigate improvements. Work in progress.</li> </ul> <div style="background-color: black; width: 400px; height: 20px; margin: 10px 0;"></div> <ul style="list-style-type: none"> <li>• Order placed for next years floral displays. Looking to reduce costs</li> <li>• Meeting held with Keep Oban Beautiful to partner for town floral, festive lights and hanging baskets. This is the last year for funding of festive lights and trees and there will need to be substantial fundraising campaign for next year.</li> <li>• Meeting held with Oban Times and Oban FM to progress ways of working together. Successful</li> <li>• Consultancy work and support being given to potential Bute BID</li> </ul> | <b>AS</b>  |                     |

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|    | <ul style="list-style-type: none"> <li>• Attended Scotrail Tourism operators meeting with OLTA. Huge opportunity for cycle tourism that we need to participate in. New trains from May 2020</li> <li>• Attended Loch Awe tourism summit</li> <li>• Meeting with Donna Reid from lighting company for next year's festive lights.</li> </ul>   |                       |  |
| 6  | <b>Town Centre Fund Progress</b> <ul style="list-style-type: none"> <li>• Slow progress issues with quotes</li> </ul>   | AS                    |  |
| 4  | <b>Fireworks 31<sup>st</sup> December</b> <ul style="list-style-type: none"> <li>• Invoice paid</li> <li>• Advertising in place</li> <li>• Volunteers</li> </ul>  | AS                    |  |
| 8  | <b>Year of Coasts and Waters 2020</b> <ul style="list-style-type: none"> <li>• Storm £10K</li> <li>• Sea Shanty weekend £5000</li> <li>• Working with OLTA and AITC</li> <li>• Information pack to be sent to directors.</li> <li>• Meeting to be arranged with storm</li> </ul>  | AS                    |  |
| 9  | <b>Additional Directors</b>   | ALL                   |  |
| 10 | <b>AOB</b><br> <ul style="list-style-type: none"> <li>• BID Office closed 24<sup>th</sup> December to 5<sup>th</sup> January</li> <li>• Andy holiday 27<sup>th</sup> January for a week</li> <li>• Private meeting to go on agenda after formal board meeting to discuss employee salaries.</li> <li>• Next meeting 14<sup>th</sup> January</li> </ul> | All<br><br><br><br>AS |  |
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|    | <b>Enclosure (s)</b> <ul style="list-style-type: none"> <li>• <b>November Finance</b></li> <li>• <b>November Minutes</b></li> </ul>   |                       |  |